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 Headteacher: Mrs R Chessell

# Minutes for the Meeting of the Full Governing Board of Binstead Primary School to be held **at School** on 04/03/2025 at 6pm

<b>Governor</b>	<b>Role</b>	
Kate Redrup (KR)	Co-opted Governor/Chair	Finance & FGB
Gemma Cook (GC)	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin (HB)	Staff Governor	FGB
Rebecca Chessell (RC)	Headteacher	Finance & FGB
Charlotte Bowerman (CB)	Parent Governor	FGB
Edward Marsden (EM)	Co-opted Governor	FGB
David Sweet (DS)	Co-opted Governor	FGB
Sarah Rye (SR)	Co-opted Governor	Finance & FGB

**Decisions   Actions   Challenge   Support**

Angela Dexter – SBM & Acting Clerk

## **FGB**

### **History – S Spall (SS)**

Action planned shared – on hub

UK compared to other civilisations (need to compare each time)

Making assessments clear, individuals and whole class.

**KR - Do they do different period each year?**

SS - Yes, from year 3.

Yr R – Understanding the world

Yr 1 – Great Fire of London

Yr 2 - Titanic

Yr 3 – Roman Empire & Stone Age

Yr 4 – Anglo Saxons & Viking

Yr 5 – Ancient Greece & Egypt

Yr 6 - Baghdad & Defence of the realm (naval)

RC – History also linked to other areas of the curriculum by class teacher.

RC – As chronological, WW2 not learnt in primary now, more secondary.

### **English – K Nordbruch (KN)**

English report shared with Governors and action plan – on hub

KN – First priority – develop editing skills. Spellings can be missed.

Staff meeting at beginning of year to share strategies (fix it task) for KS2

Editing tool kit given out, for consistency.

SEN learners – used widget symbols to help, also for tricky word maps.

Second priority – Embed fluency and practice.

KS2 reading lower than expected last SAT's – unable to read/comprehend quickly enough, some answers not precise enough.

Text maps shows books covered in each year group. Hampshire English team helped to introduce more fluency into lessons (see data shared)

**KR – Is the data the same children**

KN – Yes

**SR – Is it supporting all students as well as SEN.**

KN – Yes everybody, more intensive work heling SEN (Better access)

**HB – Are any of the data children SEN?**

KN – Yes, KN will update data to show SEN & PP

Last action – handwriting and presentation.

LLP (leader learning partner) noticed improvements in handwriting and spelling on last visit.

Regular practice and extra support in years 5+6 (page from book shared – on hub)

**EM – What handwriting scheme used?**

KN – Teach handwriting, teachers all happy with this scheme. <https://teachhandwriting.co.uk/>

**SR – Has the Book look been completed?**

KN – Yes, children are correcting themselves independently.

HB – Year 1 also use word mats

**SEN – S Harris (SH) (joined online)**

Paper report shared – on hub

Boy heavy but more girls are being identified (increased since last year)

**KR – Is that Binstead specific or a general trend?**

SH – Would be interesting to find out, new referrals are mainly ASD. Parents beginning to realise not masking at home but at school. Parents asking for referral, not a school trigger. Reaction at home / dysregulated at the end of the day.

**Discussion –**

EM – Social media sharing more information now so parents seeing this.

RC – A lot of information about adults with ADHD/ASD, more awareness particularly for women and girls.

EM – Parents being diagnosed themselves and recognising it in their children.

SH – More knowledge now outside of only school communities.

EM – Private school SEN is increasing.

**SR - % making ARE has increased.**

SH – Yes writing, but room for more improvements to identify ways to support. Visual aids currently used, encourage up to year 3 to use visual aids for whole class. Need to find as many strategies as we can to benefit whole class and SEN.

SH – Referred to KN actions.

SH – Another EHCP assessment going through at the moment, this will put in line with national averages.

Governors thanked all the teachers for their input.

1	<b>Chair</b>	Apologies - CB Approval of the minutes of the last meeting: On Gov Hub <b>Approved</b>
2	<b>Chair</b>	Matters Arising from the minutes of the Previous Meeting / Action log Action log updated
3	<b>Finance Chair</b>	Finance Update SVFS – <b>approved</b> Financial position as expected. Benchmarking checked. Teachers higher paid due to experience.
4	<b>RC</b>	Headteachers Report/Update Paper report shared and talked through – on hub
5	<b>Chair</b>	Safeguarding Updates <b>GC to write up monitoring visit.</b>
6	<b>Chair</b>	Health, Safety & Wellbeing Updates Audit tomorrow. <b>GC – How people coping with reduction of staff?</b> RC – Team pull together and support each other. HB – Want continuity for the children.
7	<b>Chair</b>	Governor Matters, Reports & Training a) Training & Development Available through Governor hub SR – Going to do a National College training session.  b) Feedback from Official Complaints - none Emails from Di shared.  <b>RC – Please access training via Governor Services as buy in.</b>
8	<b>Clerk</b>	Clerk ( <b>Updates, if any</b> ) All emails are shared from Di Hiscock please ensure you are reading them, especially training emails.
9	<b>Chair</b>	Policies for review – these are on the Governor Hub Complaints – no changes Exclusions – updated links to other policies only RSE – no changes  <b>All approved</b>
10	<b>Clerk/ Chair</b>	Correspondence None other than shared emails.
11	<b>Chair</b>	Impact of the meeting (i) What was the impact of the meeting? Informative from teachers, updates.
12	<b>Clerk</b>	Dates of the next meetings: 29.04.2025 @ 6pm
13	<b>Chair/ Clerk</b>	Any Other Business  Child view before safeguarding meeting – update from case study shared with GC. Child felt that Mrs Parkinson had made their life better. Parent thanked Mrs Parkinson for her tenacity and has sought help following her input (Governors thanked Mrs Parkinson)  JS – Likes the community information on Buzz. Very helpful. <b>KR – Data drop? – April</b>

		<p><b>Late collection - discussion</b></p> <p>New policy to be put into place, cost of staff if late collection. Governors agree as a preventative measure.</p> <p><b>JS – Is there local authority guidance?</b></p> <p>AD – From a safeguarding point of view.</p> <p>EM – Put in place and use at our discretion. GC – Publicise policy and see if changes numbers.</p> <p>Meeting finished at 19.18</p>
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### 2025 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC/SH	Ongoing
2	Clerk to contact Iain Dore (Councillor) to find us a Local Authority Governor	AD	We are not contacting. Will go via Di Hiscock
3	GC to write up finance and safeguarding visits	GC	
4	Training – check Gov Hub	All	